

**Minutes of the KRA Board Meeting  
June 12, 2023  
Kendal Auditorium and Zoom**

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**Board Members:** Ruth Greenberger, Frank Czeiner, Fred Thompson, Carole Smith, George Alexander, Terry Gonzalez, Marilyn van Renterghem, Ellen Gay, Richard King, Steve Michaels, Dave Elder, Lippy Rupp, Mary Lou Parker, Tat Smith, Gretchen Wright

**Absent:** Pete Hillyer

**Administration:** Donna Taylor, Chief Health Officer, Ed Plasha, CFO; Michele Berardi, Director of Public Relations; Seth Beaver, Vice President for Community Affairs (via Zoom); Roy Manno, Director of Facilities

President Ruth Greenberger welcomed residents, staff, guests, and Crosslands Observer, Julia Rudden, and new resident Dennis Sullivan. A moment of silence was observed in memory of residents Lucille Koenig, Kay Rosier, Faith “Susie” Morrison, Jennie Maule, and Satish Agarwal.

The minutes of the May KRA meeting were approved by the Board.

**President’s Report**

Ruth announced the Annual Meeting would begin immediately after the conclusion of the monthly meeting, after a short break to stretch.

There was a fruitful discussion on May 19, 2023, about Values in a way designed by Richard King. The focus centered on affiliation and connection. This was the fifth conversation in the community about values this year. The subject and discussion about values is seen as a continuing topic in the community. The discussion began with a list of what is working at Kendal. Ruth will post the list on the website and the KRA bulletin board.

The second topic at the session was, “What Can I do as an Individual?” A few examples are:

- Accept the things I cannot change
- Ask someone new to join you for dinner
- Try a new activity
- Welcome new neighbors

There is also a list of what the community can do, including the KRA, committees, or groups that form themselves.

- Plan a committee Fair
- Continue the Friday Lounge Chats
- Plan get-togethers for various neighborhoods

**President-Elect’s Report**

*The Appointment’s Committee-* Libby Rupp presented Arlene Rengert for a position on the Kendal Health Services Collaborative Committee to replace Dave Elder, whose term is expiring.

The Board approved. Tony Bosworth and Ranney Ward were presented for positions on the Kendal Audit Committee. The Board approved. Jeff Lavine will serve one more year on the audit committee.

*The Communications Committee-* Libby Rupp presented the report for the committee. She and Pat Redmond are Co-Chairs of the Committee.

From July 1, 2022, to June 10, 2023, compared to the previous year, the Kendal website had:

2.5% more users

185,000 sessions

Top pages visited were usual:

Home page with menus

In Memoriam

Directory

Dining Details

Calendars

Culinary

Kendal 4 Campus Chat had 8500 views this year

Added Video Library

In addition:

-The Committee participated in the launch of Viibrant®®

-Several new on-line forms were added enabling easy contact to various departments.

-With the change from Viibrant® to having the Administration site handled by InternetRND, we expect some “user friendly” improvements and coordination.

-CURRENTS publishes (9) editions each year, created in a format to better communicate with Health Center residents and those who do not use computers. The Health Center staff shows the publication on the large screen and reads it to that demographic. Each month 150+ people also read it on the Kendal web. Margie Herbert will be joining as new coordinator replacing Carolyn Gibson when the publication resumes in September. Digital copies are sent to people on the wait list.

-Charlie Hill has completed his term as a committee member and Glen Marshall will take his place. Betty Warner has rejoined the committee.

-Pat Redmond and Libby Rupp will serve as Committee Co-Chairs until June 2024.

*The Ushers Committee-* Carole Smith is stepping down as Chair and Dave Nelson will be the new Chair of the Ushers Committee, beginning July 1, 2023.

*Countersett Court Update on Improvement Activities:* Jim Seif presented an update on the activities to redesign the green area at Countersett Court, located just off Parking Lots 3 and 4. The goal of the project is to restore the area to greater sustainability. The plan will also include some walkways across the courtyard and two outdoor living rooms with benches. The grass will be removed and replaced with a meadow in the long-term. There have been very generous actions by three Kendal Committees. The Horticultural Committee has given its entire budget of \$250, the Natural Areas Service Committee gave \$1000, and the Arboretum Committee has also given \$1000 to the project. There have also been several contributions from neighbors and to date there is \$6600, which is enough to get started. The project will proceed under Casey Groff's direction. The total project should take about 2 years. Future reports to come.

**Treasurer's Report:**

The KRA Financial Report for May 2023 was presented. Thru eleven months, we continue to be ahead of our annual Budget, with revenue at 105% and expenses at 72% of our annual budget. There were no surprises this month and it is expected next month's final report for the year will show a positive variance with our budget. Our cash balances are more than \$107,000, a strong position.

Marilyn van Renterghem presented the report from the Budget and Finance Committee. The Library has requested a \$2,000 increase for the 2023-24 year to cover the increased cost of delivery of newspapers to the Library. Since this is important to the community at large, the Budget and Finance Committee recommended approval of the expense. The Board approved.

**Listening Post:** Marilyn van Renterghem gave the report. Two residents came to the session. The first resident had three questions and were referred to people who could best answer them. The second resident had a concern about the Shed and efforts to resolve the issue are ongoing.

**CRA Observer Report:** The CRA Board met on June 5, 2023, at 10 am and the meeting lasted 54 minutes. The format is similar to the KRA Board meetings. New committees formed were the Bereavement Committee, the CRA Fund Raising Committee and the POOCH Committee, which were approved. (Explanation: POOCH standing for "Pets of Our Crosslands Homes" which will publish such items as pet photos and biographies and other items of interest.) The monthly meeting was followed by the Annual Meeting with the election of the 2023-24 positions, several of which were not filled by nature of the current Directors assuming new positions. As a result, the Board was convened after the Annual Meeting to hear nominations, followed by a vote of the resident membership to fill the full slate.

**Administrative Reports:** Donna Taylor began her report with a Shout Out for Laszlo Szabo and Betty Warner for their Sound & Light services at the graduation for Nurse Assistants. There were seven new graduates and six will be placed at Crosslands and one at Kendal. This class completed the filling of all full-time positions for Nurse Assistants at both communities. There are still some part-time positions vacant. The COVID Booster Clinic held on June 2, 2023, was extremely successful. There were 650 residents who received the booster vaccine. Over 250 were Kendal residents. The remainder was from the other three KC Communities. She asked residents who received their booster elsewhere to please give the information to Resident Care. The mask-optional program is into its third week and so far there have been no issues or concerns. She reminded residents to please stay away from the Center if you are not feeling well. At the most recent 4 Campus Healthcare Collaborative meeting, the group reviewed the "Health Services Manual" that was part of the "Green Book". The new policies and procedures will be published after they are approved by the KCC Board. It will be on the Administrative website for everyone to review.

The next Forum and Dialog will be on June 23, 2023, at Kendal at 1:00 p.m. The topic is Transportation. Donna Taylor and Roy Manno worked collaboratively to update the Transportation policies as they relate to medical appointments. The presentation will present the revisions and updates to the policies.

Seth provided an update on the Kendal Health Center renovation. There was a meeting last week regarding sustainability. He thanked the Kendal Energy Committee for their work with the Design Team on the approach to the project. Future meetings with the community will center around financing for the project. Next meeting will probably be in August. The Kendal Café renovation project is seven weeks in and is going well. He thanked the community for their cooperation. There are new guidelines for the dining room. John Platt sent a memo to the community regarding guests in the dining room for all meals. The dining room staffing has improved. The kitchen is still in need of staff.

The Verizon cell tower project is moving forward. The Township is in favor of the project. There is still a public meeting to be held, but it appears the project should be completed by the fall of this year. It should improve coverage on our campus.

Roy Manno presented a “Safety Moment” regarding the hot weather. He announced beginning July 10, there will be a call center for all non-emergency calls and non-medical questions. Kendal has partnered with “Answer Connect” to field calls from 4:30 pm to 7:30 am Monday through Friday and 24 hours a day on weekends. They will handle service calls such as clogged toilets, late food delivery. There will be one phone number to call. Medical emergencies and medical questions should be directed to the Westmoreland Nurse’s station for Kendal residents or pull the emergency pull-cord in your unit or call 911. More information will be forthcoming. There will be a change in the trash collection purveyor for all four communities. The change is due to cost increases. Pick-up days may change. More information to follow. The change will begin in July.

Michele Berardi gave an update on the revision of the “Kendal Values and Practices” booklet. The booklet is Kendal Corporation property and due to the upcoming disaffiliation with Kendal Corporation, KCC can no longer use the booklet. This presents a wonderful opportunity to engage with the community to reaffirm our values and create a book that is unique to Kendal-Crosslands Communities. Approximately 150 people are invited to work in small work sessions. She thanked Ruth and Frank for helping to identify some of those residents. Of the 150, 86 are residents, with members of leadership and staff making up the working group. It is a collaborative process. The final draft will be posted on Viibrant®, where residents can post feedback. In recruiting news, last week KCC held its first “Facebook Live” event. Since then there have been 675 views. The title was “Empower the Nurse”. It was a conversation with Health Care Professionals from KCC communities. To date, one LPN has been hired and another is in the hiring process.

Ed Plasha announced the Resident Finance Committee will meet with him today to review the five-year projections, and looking at the costs associated with the disaffiliation, mainly around IT. KCC is establishing its own IT network, with email addresses and security. The costs will go into the 2024 budget. He announced the birth of his first grandchild, congratulations were given. The IT Intern position has been extended for an additional six months.

**There were Shout-Outs!!**

**Announcements:** The final Lounge Chat for the 2022-23 year will be Friday, June 16, 2023. Sessions will resume in September.  
The Listening Post will also resume in September.

The meeting adjourned at 10:45 am

Respectfully,  
Carole Smith, KRA Secretary